

Starting a Cosmetology Program Workflow

SECONDARY PROGRAM APPLICANTS

Assess the need for this program.

- Ask local businesses the following questions:
- Do you believe this program would be beneficial for our community?
- Do you agree that this program could help strengthen the local workforce we currently lack?
- Do you have any concerns about moving forward with this plan?

Apply for a new CTE program.

- Applications open on Oct. 15 and are due by Feb. 15. Note: You must begin the program within two years; otherwise, you'll need to reapply.
- Career technical centers must have a current cosmetology AND instructor's license.
- Receive approval from the Idaho Division of Career Technical Education (IDCTE).

Hire a cosmetology instructor.

- The candidate must have a current [Cosmetology AND Instructor's License](#) through the Idaho Barber and Cosmetology Services Licensing Board.

Apply for your school's Cosmetology AND Instructor's License.

- High school programs generally don't need to submit the \$20,000 bond, as they should be covered under the school's bond through the Department of Education. Be sure to coordinate with your LEA administrator.

Complete the CTE instructor application.

- Wait until the actual program has been approved by the Idaho Board of Cosmetology before applying.
- The instructor application is only valid for six months.
- Once the program is approved, IDCTE can assist with instructor certification.

Contacts

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Resources

- [Curriculum Resource](#)
- [Equipment List](#)
- [School License Instructions](#)
- [Updated Standards](#)

We prepare Idaho's youth and adults for high-skill, in-demand careers.