

IDCTE ISEE Reporting

Idaho Division of Career Technical Education, Performance Management

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Presentation Format

1. This webinar will be recorded.
2. We will go through the presentation saving questions for the end.
3. Submit questions using the Q&A feature throughout the presentation. Please review questions and upvote before submitting additional questions.
4. Questions will be addressed and if time allows additional questions will be accepted and answered.

Objectives

1. Understand CTE programs
2. Identify uses of CTE data
3. Learn resources for reporting CTE programs

Program areas



Agriculture, Food, and
Natural Sciences



Business and
Marketing Education



Engineering and
Technology Education



Family and Consumer
Sciences and Human
Services



Health Professions
And Public Safety*

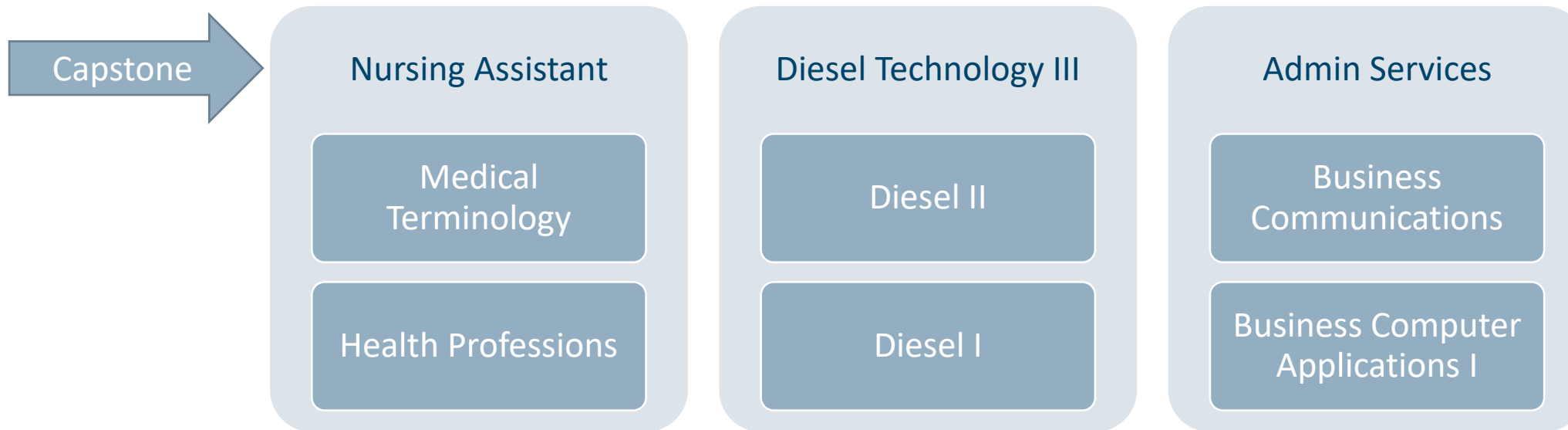


Trades and Industry*

*Pathway only, other program areas have pathways and clusters

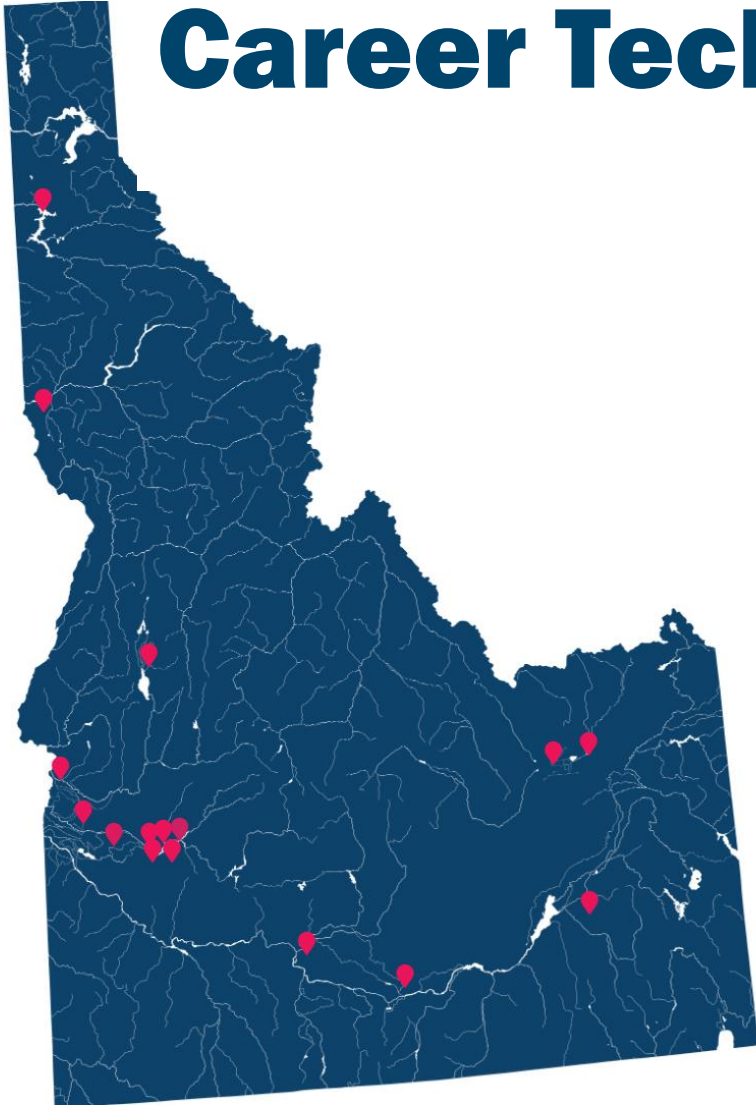
Pathways and clusters

- Cluster – a collection of courses that introduce students to a career technical area.
- Pathway – an occupational preparation designed as a series of courses ending in the capstone course.



SRM Warning for capstones – do not ignore, must verify student has met pre-requisites

Career Technical Centers (CTCs)



- Established in IDAPA 55.01.03
 - Provide high end, state of the art technical programs that go beyond the scope of traditional CTE programs.
 - Programs in CTCs must serve students from two or more attendance zones.
 - CTCs take on various forms and types. They can range from standalone entities to a collection of programs offered between schools in an LEA.

Uses of CTE data

- Student outcomes (**CTE diploma and microcredentials!**)
- SkillStack®
- Funding
- Grants and incentives
- Test tickets for assessments (TSA and WRA)
- Federal/State reporting
- Contacts – Idaho District Contact Information (IDCI)

TSA: technical skills assessment

WRA: workplace readiness assessment



Funding sources

- **State**

- Program Added-Cost Funds (PACF)
- PQI Incentive
- Workplace Readiness Incentive
- IQPS
- PQI Technical Assistance grants
- Career Technical Center (CTC) Added-Cost Funds

- **Federal**

- Perkins

PQI: Program Quality Initiative

IQPS: Idaho Quality Program Standards



Business of Funding



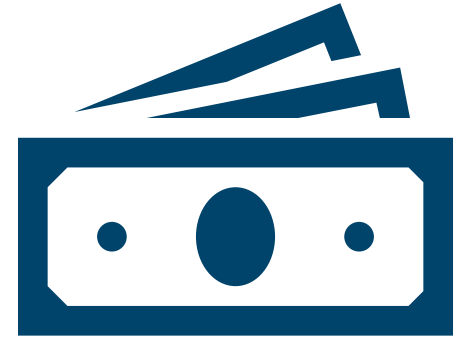
Approved
Program



Courses

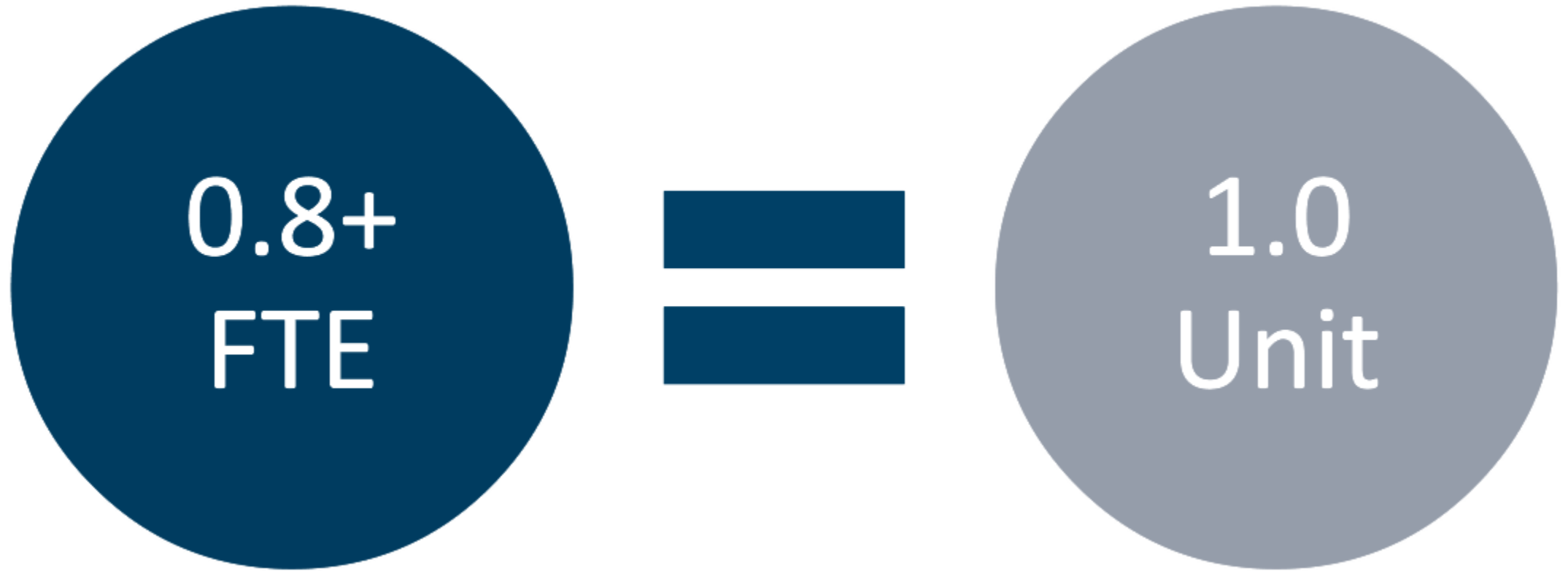


Teacher Endorsement



Funding

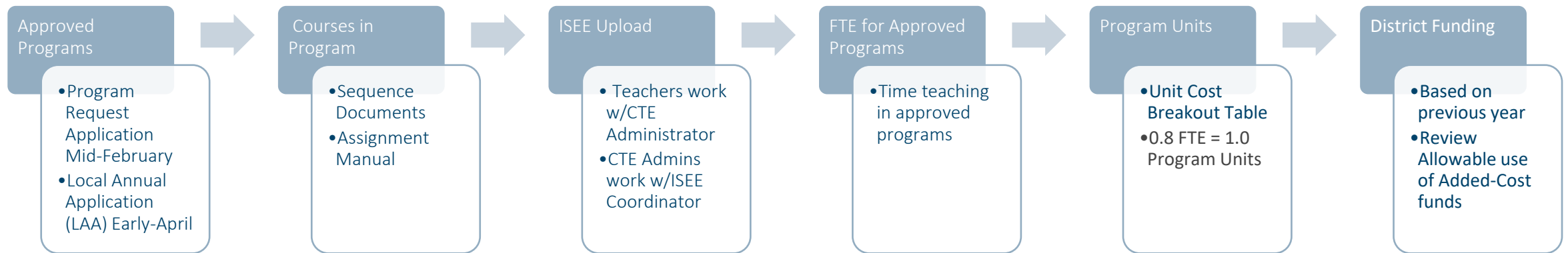
Program Added-Cost Funds (PACF)



0.8 FTE = full funding to account for non-CTE and middle school assignments

FTE = Full-time equivalent

ISEE Codes -> Funding (Grades 7-12)



ISEE Staff:

- Work with CTE Administrator for list of approved programs and ISEE codes.
- Only six-digit codes (for approved programs) receive CTE funding.

Capstone Changes

Prior practice:

- Only grades 11-12 were counted.
- If students in grades 9-10 met pre-reqs, LEAs could still test and issue badges.

New practice:

- **Grades 9-12 will be counted in 25/26.**
- LEAs should ensure students met pre-reqs and report accurate ISEE codes.

Impact

- CTC funding (25/26)
- Assessment test tickets, CTE Diploma, SkillStack® (25/26)
- Incentives/grants (PQI/WRI)
 - If not testing/participation - incentive (26/27)
 - If not passing - incentive/grants (26/27)
 - If not badging - WRI (25/26)

90% of students are grades 11/12

Career exploration



Idaho Code §33-1614:

- Starting in 23/24, every student in 7th/8th grade needs complete one or more career exploration courses aligned to the First Steps standards.
- All instructors must complete professional development offered through IDCTE.
- Assignment codes
 - CTE certificated instructor: 221510 First Steps: Understanding the World of Work through CTE (**26 teachers assigned to this code in 24/25**)
 - **This course is funded.**
 - Non-CTE certificated instructor: 20005 (SDE Assignment)

Old middle school reporting:

- Future funding
- Use codes below, regardless of section alias for your school

800010 Grades 6-8 Agriculture, Food, and Natural Resources
800020 Grades 6-8 Business and Marketing Education
800030 Grades 6-8 Engineering and Technology Education
800040 Grades 6-8 Family and Consumer Sciences and Human Services
800050 Grades 6-8 Trades and Industry
800060 Grades 6-8 Health Professions and Public Safety

- Combo class (Grade 8 and 9, create two different sections using appropriate codes)

Course Code	CourseName	Period	SectionID	SectionAlias
222515	Teen Living	4	1660495	Teen Living I 9th-4
800040	Grades 6-8 Family and Consumer Sciences & Human Services	4	1659668	Teen Living I 8th-4

New middle school reporting and funding:

- Continue to use 8000x0 codes for students exploring CTE in various programs.
 - Use section alias for your school to customize course name

800010 Grades 6-8 Agriculture, Food, and Natural Resources
800020 Grades 6-8 Business and Marketing Education
800030 Grades 6-8 Engineering and Technology Education
800040 Grades 6-8 Family and Consumer Sciences and Human Services
800050 Grades 6-8 Trades and Industry
800060 Grades 6-8 Health Professions and Public Safety

- In 24/25, students in middle school programs taking intro/intermediate courses mapped to an approved pathway program in their LEA will be eligible for PACF funds for FY26.
 - If you have a properly endorsed teacher providing CTE courses, please verify that assignment codes align with the intended pathways.
 - ISEE corrections due 8/31/2025

Middle school funding: future

- LEAs apply for new middle school programs (by Feb. 15, 2026)
- Approval (April 2026)
- New Program Funding (Fall 2027)
- Ongoing PACF (starting FY 2028)

Other codes not funded

Non-CTE program-related assignments for CTE-certified educators

- 313000 CTE - Other District Staff. (i.e.: athletic director, technology coordinator, etc.). Report appropriate assignment FTE.
- 900001 Advisory - CTE (students in class). Report appropriate assignment FTE.
- 900002 Aide - CTE Classroom. Do not report assignment FTE (Set assignment FTE as “0.”).
- 9000_0 codes (generic code should use appropriate CTE assignment, ex. Grades 9-12 Business and Marketing)

DO NOT use the State Department of Education’s 20005 code for CTE-certified instructors, **funding is withheld.**

Core content (graduation) requirements and CTE courses

LEAs may offer graduation requirement credit for CTE courses by:

1. CTE Educator Holds Proper Endorsement to Teach the CTE Assignment OR
2. The teacher is properly certified and endorsed in the core content (non-CTE) area.

Only credit for graduation or CTE will be given (ex. Science or CTE elective, not both)

See CTE assignment manual for guidance document (Page 9)

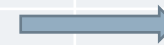
- [CTE.Graduation.Req.Coursed_Handout.pdf \(idaho.gov\)](#)

Program data:

Verify with CTE administrator or teacher

Approved list
of programs

School ID	School Name	CTS Y/N	CTS School Name	CTS School ID	Program Name	Program Area Code
197	CAREY PUBLIC SCHOOL	N			Construction Trades	TI
42	WOOD RIVER HIGH SCHOOL	N			Construction Trades	TI
42	WOOD RIVER HIGH SCHOOL	N			Culinary Arts	FCSHS
42	WOOD RIVER HIGH SCHOOL	N			Rehabilitation Services	HPPS
42	WOOD RIVER HIGH SCHOOL	N			Pre-Engineering	ETE
42	WOOD RIVER HIGH SCHOOL	N			Programming & Software Development	ETE
42	WOOD RIVER HIGH SCHOOL	N			FCS Cluster	FCSHS
197	CAREY PUBLIC SCHOOL	N			BME Cluster	BME
42	WOOD RIVER HIGH SCHOOL	N			Business Management	BME
42	WOOD RIVER HIGH SCHOOL	N			Medical Assisting	HPPS

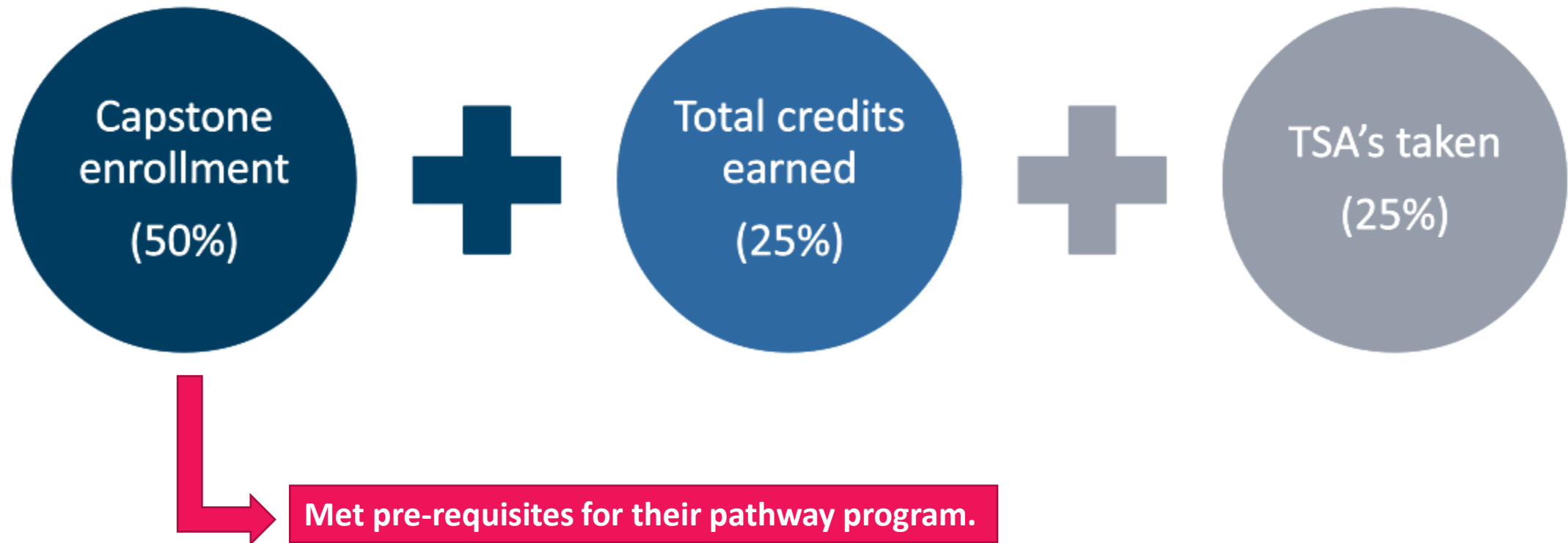


- Endorsements vs. approved program example

Program Area	Pathway	Course Codes	Course Title	Endorsement Code
Engineering & Technology	Computer Support	100030	Fundamentals of Info Systems Technology	4024
Business & Marketing	Business Management	100050	Business Computer Applications I	4024



CTC Added-Cost Funds



Reporting CTC students?

- No one answer.
- Due to the complexities involved with CTC reporting, please work with IDCTE staff, CTE administrators and regional ISEE coordinators.

How to report AssignmentFTE

- At any given term, the assignment FTE needs to total the contract FTE
 - 3 classes 1st semester their FTE is 0.33 for each
 - 4 classes 2nd semester, FTE is 0.25 for each
- Be sure to add and EndDate to assignments at the end of the year.

Examples:

The teacher below has an FTE of 1.0 and shows FTE for all sections including second semester.

AssignmentFTE	CourseCode	CourseName	Period	SectionID	StartDate	EndDate
0.333	140010	Health Professions	2 A-B	4958	1/1/2021	6/1/2021
0.333	141540	Medical Terminology	4 A-B	4959	1/1/2021	6/1/2021
0.333	140510	Nurse Assistant	5 A-B	4960	1/1/2021	6/1/2021

The teacher below has an FTE of 1.0 and shows FTE for all sections including SDE.

AssignmentFTE	CourseCode	CourseName	Period	SectionID	StartDate	EndDate
0.250	100012	Info Systems Technology	1	5958	9/1/2020	6/1/2021
0.250	100012	Info Systems Technology	2	5959	9/1/2020	6/1/2021
0.250	02052	Algebra I	3	5960	9/1/2020	6/1/2021
0.250	02056	Algebra II	4	5961	9/1/2020	6/1/2021

Communication: IDCI

- IDCTE uses IDCI for communication and populating our CRM (GreenRope).
- *Most communications go to the asterisked groups.
- For new teachers, share contact information w/Program Quality Manager.

IDCI »

The Idaho District Contact Information (IDCI) application is used to define role-based staff contact information for Idaho public schools.

IDCI Groups

*Business Managers

*CTE Coordinators

Curriculum Instruction
Coordinator

ISEE Coordinators

Principals

School Counselors

*Superintendents

Funding Timeline:

- Projected funding reports are available in ShareFile (Late July)
- JotForm and ISEE corrections (August 31st)
- Final funding (Early October)
- New Program Funding (Late December, based on Oct. ISEE data)

Resources

- CTE Administrators
- IDCTE Staff: Performance Management, Certification
- FTE report guide
- Pathway Sequence Dashboards
- Assignment Credential Manual
 - Excel version
 - New interactive version
- OSBE Staff: ISEE Coordinators

Updated Resources

- FTE Report Guide
 - Middle school
 - Sent w/funding email



- 24/25 Manual Updates
 - See yellow highlights pages 8-9
 - Combo classes
 - Middle school

2024-2025 IDCTE
Assignment Credential
Manual


 PDF Version (revised July 17, 2025)

New: Interactive manual

2025-2026 IDCTE Assignment Credential Manual

Interactive Version (posted June 18, 2025)

 Excel Version (posted June 18, 2025)

 CTE ACM ACR Guidance Document
(posted July 17, 2025)

Program Areas

Middle School

Other Assignments

Endorsement Lookup

Business and Marketing Education

The assignments listed below align with the corresponding [program sequence](#).

Please use the specific assignment code that most closely matches to the intent of the content and the standards associated with the assignment.

Programs

BME Cluster

Administrative Services

Applied Accounting

Business Management

Digital Communications

High School of Business

Hospitality Management

Marketing

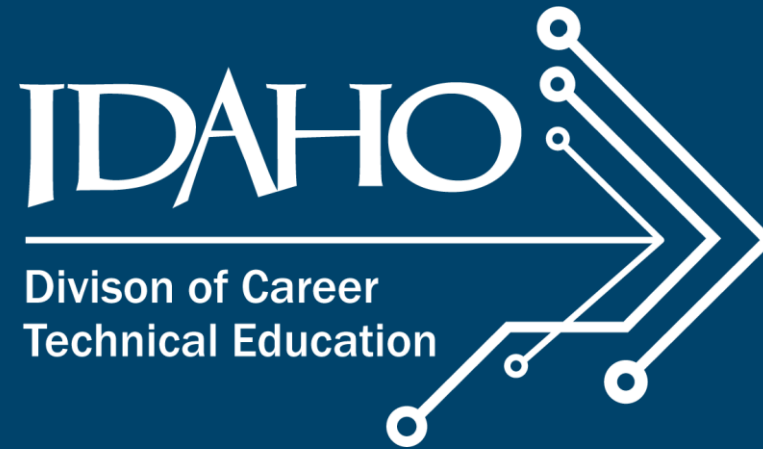
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Class Level	Assignment Code	Assignment Title	Assignment Description
Cluster	100010	Computer Technology I	A course designed to focus on the study of computer systems and application software. The influences of computers on societal issues are presented especially in the areas of security, privacy, computer crime and viruses. A broad array of computer applications are surveyed in context to how they help solve personal, business, and societal problems.
Cluster	100011	Computer Technology II	A course designed to focus on the study of computer hardware and operating systems. This course elaborates on skills and issues included in Computer Technology I.

Assignment Manual and ISEE

- Programs At-a-glance
- Use for mapping teachers and students in ISEE for coding

	A	B	C	D	E	F
1	dataYe	ProgramArea	Program	Assig	AssignmentTitle	
2	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180010	Introduction to Agriculture Education
3	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180015	Introduction to Natural Resources and Ecosystem Services
4	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180020	Introduction to Agricultural Industry
5	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180040	Agricultural Biology
6	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180050	Environmental Science
7	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180051	Introduction to Environmental Science Technology
8	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180052	Environmental Sciences Technology Applications
9	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180510	Introduction to Agricultural Plant Industry
10	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180511	Science of Plant Growth and Development
11	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180512	Applied Crop Management
12	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180513	Plant and Soil Science
13	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180515	Horticulture Plant Science
14	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180520	Landscape Design
15	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180521	Floral Design and Marketing
16	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180522	Advanced Floral Design and Marketing
17	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	180523	Applied Greenhouse and Nursery Management
18	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181010	Introduction to Livestock Industry
19	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181011	Animal Science
20	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181013	Applied Livestock Management
21	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181017	Science of Animal Reproduction
22	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181020	Small Animal Care
23	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181040	Equine Science
24	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181041	Advanced Equine Science
25	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181050	Veterinary Science
26	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	181070	Science of Animal Nutrition
27	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182010	Agribusiness Management and Marketing
28	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182012	Agricultural Sales
29	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182020	Experiential Learning and SAE Programs
30	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182030	Personal Skill Development
31	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182031	Advanced Leadership in Agriculture and Marketing
32	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	182040	Agricultural Economics
33	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	183060	Aquaculture Science
34	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	183080	Agricultural Biotechnology
35	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	183081	Food Science
36	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	183490	Precision Agriculture
37	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	184010	Introduction to Agricultural Mechanics
38	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	184011	Small Gasoline Engines
39	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	184012	Agricultural Power Technology - Large Engines
40	CTE	20242025	Agriculture, Food and Natural Resources	AFNR Cluster	184013	Agricultural Systems/Electricity and Hydraulics



Questions?

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