**FST Advisory Committee**

**Meeting Minutes**

**Date: 12/02/2024**

Attendees:

Travis Myklebust, Debbie Carpenter, Jamie Hoover, Tim Atwood, Mark Mendez, Steve Berg, Steve Jones, Darrin Raskopf, Justin Capaul, Josh Masterson, Keith Weissenfels, Trevi Hardy, Cindy Oostra, Sandi Wiensz, Breanna Gibson

Old Business

* New TR2 Position Breanna Gibson Introduction. Previously worked in Program Quality in CTE. She is the Technical Records Specialist, processing instructor travel vouchers, creating certifications and helping to update all our forms and processes. Brief intro
* Certs Update: Testing/ Training

**Testing:** Cindy is working to score and distribute all the testing event results from the heavy testing month of December. At least 7 test events from last days in November through December. Should be completed by 2nd week of January 2025.

UPDATE**:** During FF1 Test Validation 12/15-19, we found out that HAZMAT MSC 9.2/PPE and 9.6/Product Control are required per NFPA 1010 for FF1. 4 Test events are affected by this. We are working with the agencies to allow equivalency for 9.2 and 9.6 with documented training. Moving forward the MSC 9.2 and 9.6 will be tested separately but included with the HAZMAT Operations Test. 9.3 and 9.4 are still optional.

**Training:** Breanna and Sandi were able to get alltraining certs caught up and sent out from August to current. They were behind due to FST Short staffing from August to November.

**FST Forms:** Trevi introduced Microsoft Forms for our documents and applications. Cindy has spearheaded the start with some testing applications and surveys.

* Draeger Trailer/Transport and Maintenance/ Scheduled for 12/9-10.
* IFSAC Test Validation December FFI, FFII 12/9-12 Pocatello Fire Mark Mendez hosted FFII Validation with Steve Berg, Alan Farnsworth, Tom Igoe, and Glen Powell. They validated cognitive test questions and Skill Sheets and made the necessary changes to meet the new NFPA 1010 JPRs and IFSAC Correlation Sheets. Thank You Region 5 and 6 partners!

12/16-20 FST hosted the FF1 Test Validation. Shannon Tolman, Steve Jones, Mike Bertrand, Tim Atwood, Justin Jensen, Al Lawler and Bill Arsenault all worked very hard to validate the FF1 IFSAC test for written and skills. FF1 is the largest test and had an initial bank of 1,700 questions. The group were able to update the tests, skills and scenarios working through the week. Thank You Region 3 and 4 partners! During this pocess we learned that the HAZMAT MSC 9.2 and 9.6 were required for FF1.

New Business

* IFSAC Site Review Planning On track for 01/28-30. We received the official letter that our IFSAC Site Review is moving forward. Hotels are reserved. Still need to set up a visit to a training site and print all test banks and skill sheets for review. Need to plan a simulated test event with a proctor/evaluator and interviews with a couple council members.
* Debbie Carpenter Retiring Debbie informed us that she is retiring Spirit Lake Fire and the Advisory Council at the end of 2024. We want to Thank Debbie for her help with FST, IFSAC Testing and her contributions to Idaho Firefighters! Her replacement will be Shane Anderson from Northernlakes Fire. Shane has been Debbies Alternate for the Advisory Council and we look forward to his input.
* Draeger Trailer/Transport and Maintenance/ 12/9-10. Draeger Rep Tyler Clemo traveled to Lewiston to update and repair the Draeger. Travis Myklebust coordinated, hosted and learned more about the Draeger. All systems are operating, operating screen has new FST logo, fixed cable to raise second floor, fixed tilt for ventilation prop, injectors, smoke machines… Big success. Travis reports the prop is working the best he has seen since new. Travis will be making a training video for the Draeger Instructors to assist with initial and recertification training for the prop. Thanks Travis!
* Equivalency Update: We were able to complete a few equivalencies this month. Other commitments have slowed the progress. But we are gaining on the back log.
* NFA WUI Class Idaho has been offered to host 1 NFA class for 30 participants: **Course Description:** “Wildland-Urban Interface Risk Assessment & Mitigation for the Fire Service”. FST will be reaching out to the field (IFCA, Advisory Council) for locations and a date. NFA requested April.
* SOG Update: Still in progress
* Next Projects; FF1/ Basic Firefighter Curriculum/Rosters, 1403 Update, Mobile Water Supply, Aerial Driver Operator, Task Books for Driver Operator.
* **Course Rosters**: Jamie Hoover asked about FST Forms allowing enough room for instructors and hours on the rosters. Agency Excel sheets with the needed information are acceptable to document the training.
* Training Props Update: **3 Story**/ New Plymouth/ Toby Robinson, **Drive Simulator**/ Ammon/ Steve Berg, **Draeger**/ Lewiston/ Travis Myklebust, FST Chevy 3500 has been serviced. Still need FST Chevy 5500 Service.
* **ZOOM NEW MEETING ID:** Meeting ID  **708 538 3248**

**Next Advisory Council Meeting: January 6, 2025**

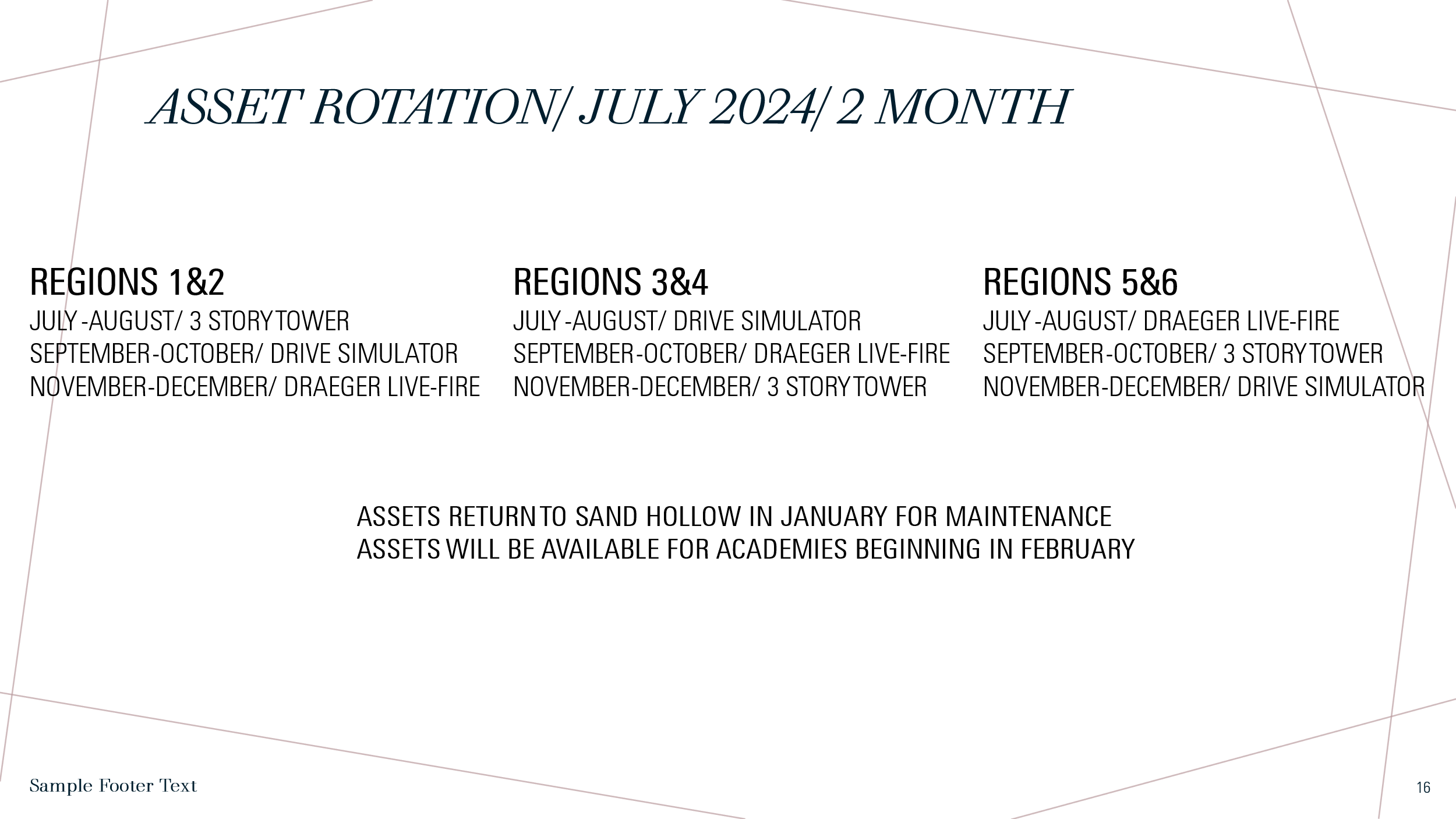
Jan 6, 2025 01:00 PM Mountain Time (US and Canada)

ZOOM Link:  <https://us02web.zoom.us/j/7085383248?omn=85138513704>

Meeting ID  **708 538 3248**

Security: Waiting Room

Meeting ID: 880 3504 2130  
Passcode: 234208



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