We prepare Idaho's youth and adults for high-skill, in-demand careers.

IDAHO
Division of Career
Technical Education

First Steps Standards Professional Development Course Overview

Welcome to Career Technical Education (CTE)! In accordance with 33-1614, Idaho Code, this board-approved professional development course prepares Idaho teachers to deliver the First Steps Standards in required career exploration courses for seventh or eighth grade students.

The First Steps Standards Professional Development Course is a 15-hour, three-week course with three sequential modules delivered online through Canvas.

Choose a cohort and register now! Registration closes at noon (MT) the Friday prior to the start date of each cohort. If you are registering someone other than yourself, please share this document with them!

COHORT	START DATE	REQUIRED ZOOM MEETINGS*	END DATE
25	July 15, 2024	July 16 & 30, 5:00-6:30 pm	August 4, 2024
26	July 22, 2024	July 23 & August 6, 5:00-6:30 pm	August 11, 2024
27	August 19, 2024	August 20 & September 3, 5:00-6:30 pm	September 8, 2024
28	August 26, 2024	August 27 & September 10, 5:00-6:30 pm	September 15, 2024
29	September 9, 2024	September 10 & 24, 5:00-6:30 pm	September 29, 2024
30	October 7, 2024	October 8 & 22, 5:00-6:30 pm	October 27, 2024
31	November 4, 2024	November 5 & 19, 5:00-6:30 pm	November 24, 2024
32	December 2, 2024	December 3 & 17, 5:00-6:30 pm	December 22, 2024
33	January 6, 2025	January 7 & 21, 5:00-6:30 pm	January 26, 2025
34	February 3, 2025	February 4 & 18, 5:00-6:30 pm	February 23, 2025
35	March 3, 2025	March 4 & 18, 5:00-6:30 pm	March 23, 2025
36	April 7, 2025	April 8 & 22, 5:00-6:30 pm	April 27, 2025
37	May 19, 2025	May 20 & June 3, 5:00-6:30 pm	June 8, 2025
38	May 26, 2025	May 27 & June 10, 5:00-6:30 pm	June 15, 2025
39	June 2, 2025	June 3 & 17, 5:00-6:30 pm	June 22, 2025
40	June 9, 2025	June 10 & 24, 5:00-6:30 pm	June 29, 2025

*All times are MT

<u>Course Outline</u>

Week 1: Module 1 Foundations of CTE
- Tuesday, 5:00-6:30 pm (MT) – Required Zoom Meeting
  - Course Overview
  - CTE in Idaho
  - Next Steps Idaho's Curriculum Resources
- **Due Thursday by 11:59 pm (MT)** - Module 1 Discussion post
- **Due Sunday by 11:59 pm (MT)** – Participants respond to two discussion posts
- **Due by Sunday at 11:59 pm (MT)** – Capstone Project Part 1: Participants create and upload a contact list of CTE and career development partners.
- **Due Sunday at 11:59 pm (MT)** – Module 1 Reflection

Week 2: Module 2 Foundations of Career Development
- Lesson 2.1 Overview of Career Development Theories
  Presentation & Five Question Quiz
- Lesson 2.2 Idaho's Career Development Initiatives
  Presentation & Five Question Quiz
- Lesson 2.3 District Career Development Plan
  Presentation & Five Question Quiz
- Lesson 2.4 Messaging CTE with Students and Parents/Guardians
  Presentation & Five Question Quiz
  - **Due Thursday by 11:59 pm (MT)** – Capstone Project Part 2: Participants create an original lesson plan based on standards in an assigned domain and upload it to a Discussion Board.
  - **Due Sunday by 11:59 pm (MT)** - Participants provide feedback on two lesson plans
  - **Due by Sunday at 11:59 pm (MT)** - Module 2 Reflection

Week 3: Module 3 Teaching the First Steps Standards
- Tuesday, 5:00-6:30 pm (MT) – Required Zoom Meeting
  - Instructional Resources
  - Career Pathway Plan
  - Delivery Methods
- **Due Thursday by 11:59 pm (MT)** - Module 1 Discussion post
- **Due Sunday by 11:59 pm (MT)** – Participants respond to two discussion posts
- **Due by Sunday at 11:59 pm (MT)** – Capstone Project Part 3: Participants review the feedback received, revise lesson plan as needed, and submit a final version.
- **Due by Sunday at 11:59 pm (MT)** – Module 3 Reflection

<u>Allowances</u>

Educators assigned to teach the career exploration course who qualify for one of the allowances below must register for the First Steps Professional Development Course, but will receive SkillStack® badge(s) accordingly upon validation:

1. Served in the First Steps Pilot Group
2. Served on the First Steps for Next Steps Idaho Project
3. Taught 8th Grade Career Exploration for IDLA between Fall 2020-May 2023

4. Upload clear evidence of prior learning, **per module**, in 'Optional: Allowance 4 Evidence Submissions' under Module 1 by **Wednesday at 11:59 pm (MT) of Week 1.** The evidence required is:
    - **Module 1** – Unofficial transcript of completion of Foundations of CTE course
    - **Module 2** – Two pieces:
        - Unofficial transcript or certificate of completion of non-credit bearing Career Guidance/Development course
        - **AND** certificate of completion of professional development related to implicit bias
    - **Module 3** – Two pieces:
        - 21-22 or 22-23 course syllabus identifying the instruction of each of the First Steps Standards
        - **AND** submission of Parts 1 and 2 of the Capstone Project, as required

Documentation of Completion through SkillStack®

Progress toward and course completion is documented through Idaho's microcredential platform, [SkillStack](#)®. Sub-badges are awarded upon completion of each module and stack to a First Steps badge upon completion of the course. Participants will have access to their badges through SkillStack®.

Optional Professional Development Credit

One credit available through University of Idaho for $55.00. One additional credit available for submission of a reflective essay following the course for and additional $55.00. More information will be shared in the course.