

ICTE Technical Advisory Committee Virtual Meeting Suggestions

RECOMMENDATION 1: VIRTUAL MEETING

- Utilize a virtual platform (Zoom, TEAMS, and Google) to coordinate a committee meeting. Share the agenda before the meeting and complete the minutes.

RECOMMENDATION 2: VIRTUAL INDUSTRY TOUR

- Ask TAC Members to film (keep it simple if needed, use phones) a brief tour of their work environment. Give the member a “capture list” of things you would like to see or learn more about from their workplace.

RECOMMENDATION 3: VIRTUAL INDUSTRY CLASSROOM ENGAGEMENT

- TAC Member invited as recorded or live guest speaker.
- TAC Member(s) Panel. Use for group discussion of industry-specific topics
- Set up mock virtual interviews with TAC members for students.
- Have TAC Members develop project-based learning activities for the classroom and serve as evaluators.
- Create a plan for CTSO and industry partnerships

RECOMMENDATION 4: TAC SURVEYS

- Survey your TAC (Use free tools such as Survey Monkey) to gather data on hiring needs, technical skills, professional skills, classroom activities, or other topics and share with students
- Survey your TAC about virtual TAC connections and roles of each member, now and in the future.

RECOMMENDATION 5: TAC PROGRAM ASSESSMENT TOOL

- Ask TAC members to complete a program self-assessment. Use this tool to foster communication and program development between instructors, program leads, administrators, and industry partners.
- Documents related to completing the Program Assessment Tool:
 - Assessment Tool
 - Five-year Plan
 - Program of Work
 - Review of TSA/WRA results – Connect to five-year plan and goals

RECOMMENDATION 6: REGIONAL SECONDARY TO POSTSECONDARY CONNECTION

- Research regional TAC opportunities within specific pathways in a region. (I.e., all welding pathway teachers meet) Work to create CLNA, Perkins projects for student transition.