

Understanding WRA

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Engineering & Technology
Education

presented by:



hosted by:



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What are Workplace Readiness Skills?

Employability skills

Often referred to as Workplace or
Career Readiness skills

A recognizable component of
standards and curriculum

21 standards



What are the State Standards?

Organized into three areas:

- (1) Personal Qualities and People Skills
- (2) Professional Knowledge and Skills
- (3) Technology Knowledge and Skills



Idaho WRA Standards

How are the Skills Tested?

The Workplace Readiness Assessment (WRA)

Skills should be practiced and examined in classroom activities.

Integrated in to the classroom, not a standalone component



Why the Emphasis of WRA?

Idaho CTE Mission Statement

Carl Perkins

Industry Partners Expectations

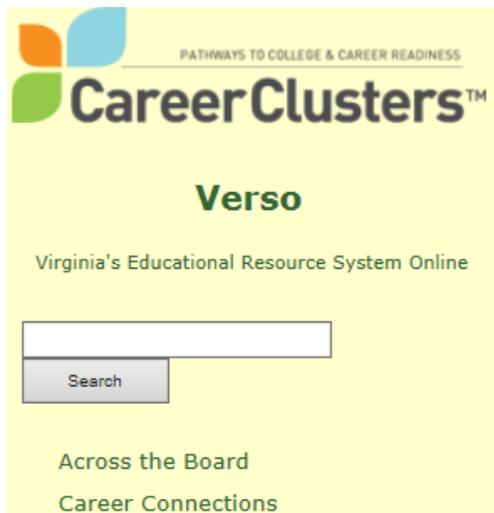
National Expectations of College
and Career Readiness



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Virginia WRA Resources

<http://www.cteresource.org/verso/search>



The screenshot shows the top section of the CareerClusters Verso website. At the top left is the CareerClusters logo with the tagline 'PATHWAYS TO COLLEGE & CAREER READINESS'. Below the logo is the word 'Verso' in a large, bold font, followed by the subtitle 'Virginia's Educational Resource System Online'. There is a search bar with a 'Search' button. At the bottom of the screenshot, it says 'Across the Board Career Connections'.

Course Task/Competency Lists and Other Resources

Find Virginia CTE Publications

- curriculum (task lists, frameworks, student competency records)
- student organization handbooks
- and more

Search by **keyword** or **course code** or use the **menu** at left.

For other items—books, videos, etc., published outside the Center—see our [Library collection](#).

To stay abreast of updates and new resources, [sign up](#) for our mailing list.



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Nevada WRA Resources

<http://cte-escr.org/>

Course

WORKPLACE READINESS SKILLS

Click on the groupings of the standards below to access the lessons.

**PERSONAL QUALITIES
&
PEOPLE SKILLS LESSONS**

**PROFESSIONAL KNOWLEDGE
&
SKILLS LESSONS**

**TECHNOLOGY KNOWLEDGE
&
SKILLS LESSONS**



CTECS Resources

<https://www.ctecs.org/services> .

Resources

- CTECS Workplace Readiness Skills Assessment, an [introductory guide](#) and [summary](#)
- CTECS Workplace Readiness Skills Assessment [top resources and teaching links](#)
- The current [Workplace Readiness Skills list](#)

Blueprint:

<https://www.ctecs.org/sites/default/files/files/WRSBlueprint2016.pdf>



WRA 2015-2016 Numbers

- 12,433 seniors were enrolled in CTE courses.
- 4,333 seniors were enrolled in identified CTE capstone courses.

A total of 3,061 Workplace Readiness Assessments were taken during the same school year.

Communication is key to getting this consistent in all programs



Group Work

- Divide into 21 teams (2-3 per group)
- One team member will come down front and get a standard
- Develop a lesson plan(s) based on the standard that can be incorporated into your current curriculum.
- Be prepared to share out one of the lessons.



Understanding WRA

Sample Test Questions

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Personal Qualities and People Skills



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Positive Work Ethic

You are working at a graphic design firm. Your team is working on an important project and your team leader asks you to stay late to meet a deadline. Since you normally get off at 5 p.m. from work, you previously agreed to take a neighbor to an important appointment at 6:30 p.m. What should you do?

- a) Contact a friend that knows your neighbor and see if your friend can take your neighbor to the appointment and stay to finish the project deadline.
- b) Agree to stay and finish your project without question because work is more important.
- c) Since you first committed to help your neighbor, tell your co-worker you cannot stay and why.
- d) Reach a compromise and work until 6:00 p.m. and then leave and try to still take your neighbor to the 6:30 p.m. appointment.



Self-Representation

You have been working on a game design project with your manager who has been repeatedly using inappropriate language which makes you uncomfortable. What should you do?

- a) Remain calm and report the problem to the manager's boss.
- b) Directly confront the manager about the situation.
- c) Ask the manager to stop speaking in such an inappropriate way.
- d) Join in with the use of the inappropriate language to fit in.



Professional Knowledge and Skills



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Critical Thinking and Problem Solving

Laurette's supervisor asks her to select the best contractor for an upcoming construction job. Laurette narrows the choices down to four contractors. What is the process for making her decision?

- a) Ask a coworker to help make the decision and select the best contractor using this rationale.
- b) Select the contractor who is the most affordable and explain why to your supervisor.
- c) Select the contractor who is closest in distance to the job location.
- d) Evaluate all factors needed and select the most suitable contractor based on the factors.



Customer Service

Oki is a sales associate at a computer sales store. She notices an older man with tattered clothing enter the store. How should she first approach the customer?

- a) Inform the customer of available lay-away plans.
- b) Ask the customer to look at the posted dress code and leave.
- c) Greet the customer and ask if he would like her assistance.
- d) Wait until the customer approaches her and handle it.



Technology Knowledge and Skills



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Job-Specific Technologies

You work at an accounting company and are furnished with a new tablet computer. After arriving to work, you turn it on and notice it is not functioning properly. This occurs after only one day of using the new tablet. What is the first course of action ?

- a) Look for the operating manual to figure out what is wrong.
- b) Email a friend who is an IT expert and seek assistance.
- c) Tell your co-worker about the problem and ask for help.
- d) Inform the IT department about the computer problem.



Internet Use and Security

What is the MOST important reason for cleaning the cache of your web browser after browsing on the internet?

- a) to minimize the chances of computer virus'
- b) to maintain privacy at all times
- c) to optimize browsing speed
- d) to tag important websites



Questions



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